

Scheme of Service

ORGANISATION The Sir Seewoosagur Ramgoolam Botanic Garden Trust
POST: Director
SALARY: 77,000

QUALIFICATIONS:

- A. A Cambridge Higher School Certificate or Passes in at least two subjects obtained on one certificate at the General Certificate of Education “Advanced Level” or an equivalent qualification acceptable to the Board.
- B. A degree in Agriculture or Horticulture or Agricultural Botany or Botany from a recognized institution or an equivalent qualification acceptable to the Board.
- C. At least 5 years’ experience in one of the fields mentioned at B above.
- D. Good communication, administrative and interpersonal skills.

Possession of computer skills and experience in management of a Botanical Garden are desirable.

Note:

Qualification at A above should have been obtained prior to qualification at B above. However, candidates who, as at 30 June 2003, did not possess the qualification at A above will also be considered provided they hold:-

(a) A Cambridge School Certificate or passes at the General Certificate of Education “Ordinary Level” either (i) in five subjects including English Language with at least Grade C in any two subjects or (ii) in six subjects including English Language with at least Grade C in any one subject or an equivalent qualification acceptable to the Board; and

(b) A Master’s Degree or a Post Graduate Diploma in one of the fields at B or an equivalent qualification acceptable to the Board.

Qualification at (a) under “Note” should have been obtained prior to qualification at B above and at (b) under “Note”.

Candidates should produce written evidence of experience/knowledge claimed.

DUTIES:

1. To be responsible to the Board of Trustees for:
 - (i) the execution of the policy of the Board;
 - (ii) the control and management of the day-to-day business of the Trust, including:
 - (a) the overall management of the Garden and operation of connected services;
 - (b) proper advice on the formulation of policies and legislation relating to Garden;
 - (c) preparation, implementation and review of garden management plans and projects;
 - (d) horticultural and botanical research undertaken by staff of the Garden;
 - (e) the organization and implementation of in-service training for field staff;
 - (f) provision of advice on landscaping, management and development of the Garden including new areas;
 - (g) the implementation and enforcement of legislation relating to preservation of flora and fauna in the Garden;
 - (h) the collection, characterization and conservation of plant genetic resources including medicinal plants and endangered species;
 - (i) the introduction of plant materials for the improvement and embellishment of the Garden;
 - (j) the publication of leaflets on species under collection and conservation in the Garden.
2. To prepare the Annual Report of the Trust.
3. To perform such cognate duties as may be assigned.