



SSR BOTANIC GARDEN  
PAMPLEMOUSSES  
MAURITIUS

# Sir Seewoosagur Ramgoolam Botanic Garden Trust

## Vacancy Notice

The Sir Seewoosagur Ramgoolam Botanic Garden Trust (the 'Trust') is a statutory body, entrusted with the responsibilities to administer and to ensure the maintenance of the Garden, its historical buildings and monuments. It includes amongst others the preservation of the collection of plants and protection of the environment and plant life at the Garden.

The Trust is currently looking for suitable candidates for the posts of (i) **Chief Executive Officer**, and (ii) **Finance and Administrative Manager**. The positions are on contractual basis for a period of two years, with possibility of permanent employment. Detailed job descriptions are available on its website <http://ssrbg.govmu.org> and at its office at the address below.

### 1. Chief Executive Officer

The Chief Executive Officer is responsible for the execution of the policy and directions of the Board, and the management of the day-to-day business of the Trust. It includes, advising on the formulation of policies and projects of the Garden, the conduct and dissemination of its scientific research activities, in particular in the botanical and horticultural fields.

The Chief Executive Officer will be called to develop activities in relation to the uniqueness of the cultural, historical, and botanical character of the SSR Botanic Garden in Mauritius but also in the World. He/ She will enhance the development of collaboration with other reputed Botanical Gardens worldwide.

**Minimum requirements:** a degree in Agriculture, Botany, or any Science subject, a master's degree or any other equivalent qualifications, and at least 8 years' proven experience in a management position.

**Salary: Rs 140,000 per month plus other benefits.**

### 2. Finance and Administrative Manager

The Finance and Administrative Manager is responsible to the Chief Executive Officer for the smooth functioning and the day-to-day management of the Finance and Administration section, which consist of the finance, procurement, HR, IT and administration of the Trust. He also assists in the implementation of policies and strategies of the Trust.

**Minimum requirements:** a member of the Mauritius Institute of Professional Accountants or an alternative equivalent membership from a professional body acceptable to the Trust, and at least 5 years' post-qualifications proven experience in a senior position.

**Salary: Rs 90,000 per month plus other benefits.**

#### MODE OF APPLICATION

Application should be submitted on the prescribed form along with photocopies of certificates and sent by registered post to the Officer in Charge, Sir Seewoosagur Ramgoolam Botanic Garden Trust, Pamplemousses. The post applied for should be clearly marked on the top left hand corner of the envelope.

#### CLOSING DATE

The closing date for the submission of application is **15 August 2019 not later than 15 00 hours.**

**Note:**

- (i) Full details of the posts and the application forms are available on the website of the SSR Botanic Garden Trust: [www.ssrbg.gov.mu](http://www.ssrbg.gov.mu) and/or can be collected at the SSR Botanic Garden Trust Office, Pamplémousses.
- (ii) Candidates wishing to apply for more than one post should submit separate application forms for each post.
- (iii) Only the best qualified candidates will be called for interview.
- (iv) The SSR Botanic Garden Trust reserves the right not to make any appointment following this advertisement.

**SSR Botanic Garden**

**Royal Road**

**Pamplémousses**

Email: [ssrbg@intnet.mu](mailto:ssrbg@intnet.mu)

**Date: 12 July 2019**