

<b><u>Organisation:</u></b>	Sir Seewoosagur Ramgoolam Botanic Garden Trust
<b><u>Post:</u></b>	Driver (Lorries above 5 tons, Heavy Mechanical Unit, Heavy Tractors)
<b><u>Salary:</u></b>	Rs 17,565 x 260 – 17,825 x 275 – 18,925 x 300 – 19,525 x 325 – 21,475 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 30,700 (SSRBGT 11)
<b><u>Qualifications:</u></b>	<p>By selection from among employees on the permanent and pensionable establishment of the Sir Seewoosagur Ramgoolam Botanic Garden Trust who –</p> <ul style="list-style-type: none"> <li>(i) possess the Certificate of Primary Education or the Primary School Achievement Certificate;</li> <li>(ii) possess a Goods Vehicle Driving Licence (manual gear) and a Licence to drive Dumpers or Tractors or Track Tractors;</li> <li>(iii) have a basic knowledge of mechanics and simple vehicle maintenance; and</li> <li>(iv) have a good eyesight.</li> </ul>

**NOTE 1**

In the absence of employees possessing the qualification at (i) above, consideration will be given to those who show proof of being literate.

**NOTE 2**

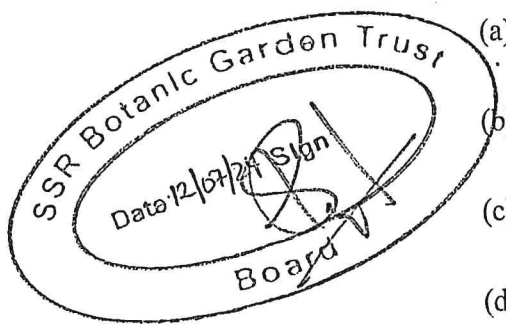
In the absence of qualified employees on the permanent and pensionable establishment of Sir Seewoosagur Ramgoolam Botanic Garden Trust, by selection from among candidates who possess the qualifications at (i) to (iv) above.

**NOTE 3**

Selected candidates will be required to undergo a medical test to be carried out by the Ministry of Health and Wellness to assess their eyesight and physical fitness.

Candidates should produce written evidence of knowledge claimed.

- Duties:**
1. To drive lorries and other vehicles above 5 tons as well as golf carts and Sir Seewoosagur Ramgoolam Botanic Garden official van (Double Cab), as and when required.
  2. To carry out simple checks/maintenance tasks including –
    - (a) checking of radiator or overflow tank for water level and filling up with water, if necessary;
    - (b) checking of engine oil-level and topping up, if necessary, and reporting any unusual oil consumption;
    - (c) checking of fluid levels of brake master cylinder and clutch master cylinder and topping up, if necessary;
    - (d) checking wheel nuts for wheel tightness and checking of all wheels including spare wheel for the tyre pressure and uneven/abnormal wear;



- (e) monitoring mileage run/period vehicle is used and informing the officer in charge of transport when servicing is due;
  - (f) washing and cleaning the vehicle's body and interior;
  - (g) ensuring that the interior of the vehicle is kept clean at all times and free of dust;
  - (h) checking of battery electrolyte level and topping up, as and when necessary; and
  - (i) checking of all lights, horn, wipers, brake and clutch to ensure that they are in good working condition.
3. To report any defect observed to the officer in charge of transport and take vehicle to workshop for repair/servicing as instructed by the latter.
  4. To attend to minor repairs such as cleaning of spark plugs, replacing of fuse or bulb, changing of tyres and making arrangements for mending of punctures in the event of breakdown on the road.
  5. To help, whenever required, the mechanic when the vehicle under his charge breaks down on the road and has to be towed or repaired on the spot.
  6. To keep a log book and record issue of fuel, all movements, tyres and battery changes.
  7. To help in loading and unloading vehicles, as and when required.
  8. To perform messengerial duties such as running errands, despatch of correspondence and distribution of files and documents, as and when required.
  9. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Driver (Lorries above 5 tons, Heavy Mechanical Unit, Heavy Tractors) in the roles ascribed to him.

**Note**

Drivers (Lorries above 5 tons, Heavy Mechanical Unit, Heavy Tractors) may be required to work outside normal working hours, including Sundays and Public Holidays.

