

## SCHEME OF SERVICE

### Organisation:

Sir Seewoosagur Ramgoolam Botanic Garden Trust

### Post:

Technical Officer/Senior Technical Officer

### Salary:

Rs 21,850 x 375 – 22,225 x 400 – 23,425 x 525 – 26,050 x 675 – 27,400 x 825 – 35,650 x 900 – 37,450 x 950 – 42,200 x 1300 – 46,100 x 1575 – 49,250 x 1650 – 54,200 (SSRBGT 24)

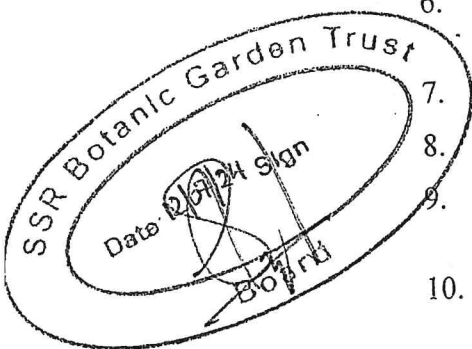
### Qualifications:

- A. A diploma in Agriculture or Agriscience and Technology or Biology or Zoology or Botany or Ecology from a recognised institution or an equivalent qualification acceptable to the Sir Seewoosagur Ramgoolam Botanic Garden Trust Board.
- B. Candidates should possess–
- (i) effective organising skills;
  - (ii) good interpersonal and communication skills; and
  - (iii) be computer literate.

Candidates should produce written evidence of knowledge claimed.

### Duties:

1. To be responsible to the Scientific Officer/Botanist in the performance of the following duties -
  - (i) conducting and monitoring research activities and experiment work on fauna and flora and preparation of scientific reports;
  - (ii) interpretation of activities such as disseminating conservation information and creating conservation awareness among students and the public at large; and
  - (iii) preparation of sensitisation programmes including preparation of displays/brochures related to fauna and flora of the Garden.
2. To carry out site visits and collect plant specimens, as and when required.
3. To supervise the day-to-day work of subordinates.
4. To train subordinates in the performance of their duties.
5. To represent the Sir Seewoosagur Ramgoolam Botanic Garden Trust in meetings, trainings, workshops and seminars.
6. To ensure that the services provided by the private contractors operating at the Garden are of good standard.
7. To plan maintenance works and ensure their execution.
8. To be responsible for animal husbandry and livestock.
9. To liaise with all stakeholders in respect of technical issues and /or the implementation of projects.
10. To examine and follow up on complaints regarding environmental and technical issues referred to the Garden



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- To submit relevant reports, as and when required.
12. To certify the paysheets of General Workers and Stockmen and other bills for payment.
  13. To assist in the organisation of botanical and horticultural activities.
  14. To use ICT in the performance of his duties.
  15. To perform such other duties directly related to the main duties listed above or related to the delivery of the output and results expected from the Technical Officer/Senior Technical Officer in the roles ascribed to him.

